



# Welcome

to Zuyd Library

Zuyd Library has several locations in three cities. You can make use of all the different library collections to read, lend, return books or to put them on hold. It is also possible to borrow books from other institutions, such as the Maastricht University. Check our website for more information.

## Borrowing in a nutshell

- Students or Zuyd staff members may activate their student card or request a free library card at the library desk. The card remains valid for as long as you are connected to Zuyd University.
- A maximum of 8 items may be lent simultaneously (books, cd-roms, dvds etc).
- Library material may be borrowed for a period of three weeks, once the lending period has expired the loan can be renewed. NOTE! The loan period of some items may differ.
- Items can be reserved and loans renewed by visiting the library desk, telephoning or via our online services. Items can be renewed four times max.

Borrowing from the library costs nothing. A fine, however, is charged for items that are overdue.

### Do's and don'ts

Whilst visiting the library you are welcome to make use of all its facilities. To ensure that everybody can equally enjoy their visit to the library the following rules apply:

- Talking, within reason, is permitted in the library. Noisy or disruptive behaviour is not appreciated. In the quiet study areas it should be just that, quiet.
- When in the library, turn your mobile telephone onto silent mode. In the quiet study areas you are not permitted to conduct telephone conversations.
- Most of the Zuyd locations have lockers available for your convenience. These are situated either in or outside the library. Should you wish to take your possessions with you into the library, ensure that they do not hinder other visitors.
- If you leave a library computer unattended for longer than 10 minutes another student may consider the computer to be available and take over its use.
- If you wish to listen to music or watch films, use headphones.
- All the available material in the library can be used freely, but keep in mind that everything should be tidied up after you have finished.

- Eating and drinking is permitted. By this we do not mean that complete meals can be eaten in the library, but rather snacks. Don't forget to dispose of your leftover rubbish in the bins provided.
- Everybody likes to work in a clean environment: leave your library desk the way you would like to find it, clean and tidy.

## Thank you!

Other ideas or views regarding our rules? Any suggestions on how to make the library an even more pleasant place to be?

Let us know ... f2f, Twitter, Facebook or via e-mail (bibliotheek@zuyd.nl)

## Zuyd Library and Social Media

You can find Zuyd Library on both Twitter and Facebook. New developments, publications, interesting films, announcements etc. are all shared here with our fans and followers. Twitter can also be used to answer any questions you may have, for this service use #zbvraag. On our YouTube channel you find instruction video's and screencasts from Zuyd Library







http://twitter.com/#!/zuydbibliotheek http://www.facebook.com/ZUYD.Bibliotheek https://www.youtube.com/user/Zuydbibliotheek/videos

#### Website

Check the library website for our complete lending regulations and lots of other information.



#### Library locations

#### Heerlen

Nieuw Eyckholt +31 (0)45 - 400 60 31

#### Maastricht

Brusselseweg +31 (o)43 - 346 66 20 Conservatorium +31 (o)43 - 346 63 03 Hotel Management School +31 (o)43 - 352 82 70 Toneelacademie +31 (o)43 - 346 63 03

#### Sittard

Ligne 2 +31 (0)46 - 420 70 00

bibliotheek@zuyd.nl http://bibliotheek.zuyd.nl