CONSERVATORIUM MAASTRICHT LIBRARY
per 1 September 2020

ONLINE SERVICES VIA BIBLIOTHEEK.ZUYD.NL
Where possible services are provided online.

OPENING TIMES

• The library will be open on Tuesday, Wednesday and Thursday between 10.00 and 14.00 hrs. (Digitally accessible outside opening hours)

CONTACT
You can reach the library by e-mail: bibliotheek.conservatorium@zuyd.nl and by telephone during library opening hours: 043-346 63 42

DUE TO THE COVID-19 VIRUS THERE WILL BE LIMITED SERVICES PROVIDED BY THE CONSERVATORIUM MAASTRICHT LIBRARY

YOU CAN:

• borrow sheet music and books
• collect reserved and requested library materials
• return library materials
• ask an employee to bind or cut your written papers, assignments etc.
• get support when searching for sheet music and other information

YOU CAN'T:

• 'browse' the library collection yourself
• copy, scan or print (facilities not available in the library)
• use the binding and cutting equipment yourself
• study in the library (workplaces and study areas on the upper floor are not available to students)
• use a (computer) workstation. The catalogue PC will not be in use. Students can consult the catalogue online on their own device.

BASIC RULES FOR USING THE LIBRARY

• stick to the indicated walking direction
• maximum 2 visitors present at the same time
• keep a minimum distance of 1.5 m
• disinfect hands upon entry
• report to the information desk upon entry
• don't take any books from the shelves and don't put any books back
• payments can only be made contactless with debit card
• don't walk in and out unnecessarily
• leave the library as soon as you've been helped
BORROWING, RESERVING AND RETURNING MATERIAL
BORROWING AND RESERVING

Use the online library catalogue to see what you want to borrow or reserve:
Send an e-mail to bibliotheek.conservatorium@zuyd.nl and indicate:

- Your name
- Your student number
- Title and author/composer of the work
- Type of material (book, magazine, etc.)
- Location code (if known)

The materials you request by mail can be picked up in the library during opening hours, after opening hours they will be available at the reception desk on the ground floor.
You will receive an e-mail as soon as the requested materials are ready for you.

RETURNING SHEET MUSIC, BOOKS AND OTHER LIBRARY MATERIALS

- This is possible during library opening hours.
- Outside opening hours there is a return box where the materials can be deposited.
- Outside opening hours you can also return materials at the reception (main entrance).

EXTENSION OF THE LOAN PERIOD CAN ONLY BE DONE IN WRITING OR BY TELEPHONE